

# San Antonio Catholic High Schools

## Confidential Recommendation for Incoming Freshman

Dear Middle School Administrator,

The student named here has expressed a desire to attend our Catholic High School. To assist us in evaluating this student's potential for success, we are asking for a minimum of two recommendations for the student to include **Mathematics** and **English** teachers. Please complete this form. Upon request of the school at which this student is applying, please return this form along with a copy of the student's transcript reflecting at least grades six and seven and the first semester eighth grade report card. **This form will be for admissions purposes only and will not become part of the applicant's permanent file. The completed form will not be made available to anyone (including the student and/or his/her parents) outside the admissions committee.**

|                            |                   |                       |
|----------------------------|-------------------|-----------------------|
| <i>Student's Last Name</i> | <i>First Name</i> | <i>Middle Initial</i> |
|----------------------------|-------------------|-----------------------|

*Parent (Guardian) Name*

*High School at which this student took the High Scholl Placement Test*

1. The academic rank/position of this student at your school is:  
\_\_\_\_\_ Lower Third          \_\_\_\_\_ Middle Third          \_\_\_\_\_ Upper Third

2. Has the student ever had any disciplinary issues in your class? If so, please explain.

|                        |                                    |                                       |                      |                                    |
|------------------------|------------------------------------|---------------------------------------|----------------------|------------------------------------|
| <b>Recommendation:</b> | ● <i>Not</i><br><i>Recommended</i> | ● <i>Without</i><br><i>Enthusiasm</i> | ● <i>Recommended</i> | ● <i>With</i><br><i>Enthusiasm</i> |
|------------------------|------------------------------------|---------------------------------------|----------------------|------------------------------------|

|                             |       |       |       |       |
|-----------------------------|-------|-------|-------|-------|
| <i>For academic Promise</i> | _____ | _____ | _____ | _____ |
|-----------------------------|-------|-------|-------|-------|

|   |       |       |       |       |
|---|-------|-------|-------|-------|
| <i>For Character and<br/>Personal Promise</i> | _____ | _____ | _____ | _____ |
|---|-------|-------|-------|-------|

|                               |       |       |       |       |
|-------------------------------|-------|-------|-------|-------|
| <i>Overall Recommendation</i> | _____ | _____ | _____ | _____ |
|-------------------------------|-------|-------|-------|-------|

4. Please indicate how long you have known this student. \_\_\_\_\_

5. Evaluation: Please indicate whatever other pertinent information (academic or personal characteristics) you feel will assist us in best accomodating his/her needs. You may use the back of this sheet or attach one of your own. This form should be reviewed and signed by the principal before mailing.

Please contact me at phone number \_\_\_\_\_ for further evaluation.

|           |                      |      |
|-----------|----------------------|------|
| Signature | Title-Subject Taught | Date |
|-----------|----------------------|------|

|                |                       |
|----------------|-----------------------|
| Name of School | Principal's Signature |
|----------------|-----------------------|